

EAHIL Council Meeting, Dublin 2017

Date: Tuesday 13 June 2017

Time: 15:00 – 17:00

Venue: Dublin Castle Conference Centre, Bedford European Room

Present

Board members:

Lotta Haglund (LH (Chair), Maurella Della Seta (MS), Marshall Dozier (MD), Karen Johanne Buset (KB), Tuulevi Ovaska (TO), Ghislaine Declève (GD), Francesca Gualtieri (FG), Federica Napolitani Cheyne(FN), Witold Kozakiewicz (WK) and Eirik Reiirth (ER)

Council- and SIG members: Luc Hourlay (Belgium), Tiina Heino (Finland), Minna Liikala (Finland), Elise Johansson (Finland), Gaetan Kerdelhue (France), (Gyongyi Karácsony (Hungary), Louise Farragher (Ireland), Cristina Mancini (Italy), Mauro Mazzocut (Italy), Valeria Scotti (Italy), Daiva Jurkasitiene (Lithuania), Regina Kufner Lein (Norway), Octavia-Luciana Madge (Romania), Alicia F. Gómez (Spain), Mar Gonzales Cantalejo (Spain), Margareta Sundin (Sweden), Linda Thorn (Sweden), Isabelle de Kaenel (Switzerland), Isla Kuhn (UK), Katri Larmo (SIG PHIG)

Observers:

Carol Lefebvre (MLA representative to EAHIL)

Donna Ó Doibhlin (?)

Online participation: Mesra Sendir (Turkey), Madeleine Still (UK)

Minutes

1. Welcome and apologies for absence

Lotta Haglund, Vice President, chaired the meeting and wished all welcome.

Apologies for absence were received from Ulrich Korwitz (Germany), Helena Bouzkova (Czech republic), Hanne Dybvik (Norway), Vesna Cafuta (Slovenia), Desiree Stalder (Switzerland), Aoife Lawton (Ireland), Hans Ket (Netherlands)

2. Round-table introductions

Everyone introduced themselves with name and country. Tuulevi Ovaska, who monitored the chat, introduced the online participants.

3. Minutes of the 2016 Council meeting in Seville

The minutes were circulated together with the agenda. There were no corrections, and the minutes were accepted as an accurate document. The minutes will be published on EAHIL web site.

4. President's report

The Presidents report is an annual report from the organization and is not to be approved. The report was circulated together with the agenda; the Council members were requested to read the document before the meeting. Marshall Dozier, who was President in 2016, summarized the

report and informed about two new sections in the report: 13. Piloting online continuing professional development; and 14. Impact stories from members. There were no comments from the Council. The report is available at <http://eahil.eu/wp-content/uploads/2017/06/Presidents-report-2016.pdf>

5. Individual councilors: news and reports

Geatan Kerdelhue (France) informed about a meeting of health librarians in France where he presented EAHIL, both organization and activities. His presentation will be available for other Council members in Dropbox.

Tiina Heino (Finland) reported on high activity in the national association in Finland (BMF). BMF have arranged seminars (the latest in English) with international participation. She also reported that medical librarians have been active when the University of Helsinki Library has hosted an Erasmus staff exchange week in Helsinki. Tiina will write about these events for the new Council Members Corner in JEAHIL.

6. Reporting back from brainstorming activities in Seville

Lotta Haglund summed up activities at last year's Council meeting where the Council members brainstormed on three topics. Mindmaps bringing together the ideas from the three topic areas are included in the minutes from the Council meeting 2016.

a. *What themes and article topics would you like to see in JEAHIL?*

Federica Napolitani thanked for all the good ideas for new content in the Journal. She mentioned a couple of the suggestions and how the JEAHIL Editorial Board plan to integrate this into the Journal; starting with the new column *Council Members Corner*.

b. *What topics would you like to have covered in online CPD/CEC webinars?*

After the Council meeting, the Board established a working group to develop and pilot webinars. The group has arranged three webinars since 2016, and has delivered a report to the Board. The Council members were happy with the initiative, and emphasized the "...excellent themes and high quality; hope they will continue" and that the webinars are available afterwards. Marshall Dozier thanked Vesna Cafuta, who introduced the idea of webinars at the Council meeting in 2015, and Maria Garcia-Puente who has led the working group.

c. *Building networks to increase membership and improve communication and access to peer support and CPD*

Not much done to this task so far, but the Board will take a closer look into Erasmus and the possibilities for professional experience exchange through ERASMUS staff mobility programme. Information on this will be published in JEAHIL and on EAHIL web site.

7. Information from the EAHIL Board

a. *Renewal of membership records*

Marshall Dozier informed on the status of the membership database. The database is not updated containing records of members that have left EAHIL. Later this year all members will be asked to renew their record, and records that are not renewed after a set time will be deleted. She asked the Council to help identifying members that not should be deleted. The result of this cleaning-up process will be that the

number of members drops; this can have an impact of the number of Council members from the different countries. Advice from the councilors was to update email addresses before sending out this information, and to use the local representatives. List of members for each country will be sent to the councilors before starting the cleaning-up process.

b. Affiliated member rates and email use for marketing

Marshall Dozier informed about a new pricing model for affiliated members. These members are mostly commercial companies / publisher, and they are very important for funding both the Journal and conferences/workshops. EAHIL has a healthy economic situation now, but this may not be so in the future. To secure future funding the fee for affiliated members has to be raised. The Board agreed to raise the fee from 2018 onward. (500 euros for affiliated membership; 150 euros for access to postal mailing labels twice per year; 300 euros for access to email mailing twice per year; full package is 950 euro).

For the present affiliated members have access to lists of addresses to send out printed product information to the members twice a year. Suggestion for the new pricing model includes that EAHIL offer to support a mediated e-mail distribution list for these members, and that each EAHIL member must accept being included on this list. To prevent improper use, a member of the Board will mediate the distribution list. That is, emails cannot be sent out on the list without a Board member checking the email first and letting it go out. Affiliated members cannot see the names or email addresses of individual members.

The suggestion was discussed and supported by the Council. The suggestion and input from the Council will be raise at General Assembly, if the GA approves, a field is added to the membership record, and each member must tick the box to agree on receiving email from affiliated members.

c. Memorandum of understanding with HLA / ALIA – brief summary

Lotta Haglund summarized. The Memorandum of Understanding between the Australian Library and Information Association (ALIA and ALIA/HLA) and EAHIL is intended to promote cooperation, collaboration, effective communication and reciprocal facilitation between ALIA and its Health Libraries Australia Group (ALIA HLA) and EAHIL.

8. Any other business

Maurella Della Seta informed about two new SIGs; *Evaluation and Metrics group* was approved by the Board in February, and *Training, Education and Development for Medical and Health Information Specialists and Librarians (TrEDMIL)* was approved at the Board meeting in Dublin. The new SIGs both have their startup meeting later this week. Comment from the Council that SIG meetings often are at the same time as other meetings. Lotta Haglund will update the *Guidelines for organizers* to secure time slots for SIG meetings at conferences and workshops.

Federica Napolitani (on behalf of the Board) will inform the SIG's that they must report to JEAHIL at least once a year.