

EAHIL Council Meeting, Seville 2016

Date: Tuesday 7 June 2016

Time: 15.30-17:45

Venue: Hotel Silken Al-Andalus Palace, Room Ibiza B + C.

Present

Board members: Marshall Dozier(Chair), Lotta Haglund, Peter Morgan, Karen Johanne Buset, Tuulevi Ovaska, Maurella Della Seta, Anna Kågedal, Suzanne Bakker, Francesca Gualtieri

Council- and SIG members: Helena Bouzkova (Czech Republic), Tiina Heino (Finland), Minna Liikala (Finland), Gaetan Kerdelhue (France), Sabine Buroh (Germany), Federica Napolitani Cheyne (Italy and JEAHIL), Valeria Scotti (Italy), Gerdien de Jonge (Netherlands), Hanne Dybvik (Norway), Regina Kufner Lein (Norway), Witold Kozakiewicz (Poland), Susana Henriques (Portugal), Silvia Lopez (Portugal) Mar Gonzales Cantalejo (Spain), Margareta Sundin (Sweden), Linda Thorn (Sweden), Isabelle de Kaenel (Switzerland), Gerhard Bissels (Switzerland), Isla Kuhn (UK), Katri Larmo (SIG PHIG), Octavia Madge (Romania)

Observers: Carol Lefebvre (MLA Representative to EAHIL); María García-Puente Sánchez (CPD pilot working group)

Online participation: Niamh Lucey (Ireland), Mesra Sendir (Turkey), Helen Buckley Woods (UK)
Description for online participation is attached as an appendix

Minutes

1. Welcome and apologies for absence

Marshall Dozier wished all welcome.

Apologies for absence were received from Ghislaine Declève, (Board), Ann De Meulemeester (Belgium), Alicia F. Gomez (Spain), Lea Skoric (Croatia), Jette Frost Jepsen (Denmark), Ulrich Korwitz (Germany), Gyongyi Karácsony (Hungary), Helen Sjöblom (Sweden), Caroline Vandeschoor) (CAM SIG).

2. Round-table introductions

Everyone introduced themselves with name and country. Tuulevi Ovaska, who also monitored the chat, introduced the online participants.

3. Minutes of the 2015 Council meeting in Edinburgh

The minutes were circulated together with the agenda. There were no corrections; the minutes were accepted as an accurate document. The minutes are available at the EAHIL web site.

4. President's report

The Presidents report is an annual report from the organization and is not to be approved. The report was circulated together with the agenda; the Council members were requested to read the document before the meeting. Marshall Dozier summarized the report and thanked all groups and persons that have contributed to EAHIL. There were no comments from the Council. The report is available on the EAHIL web site at

<http://eahil.eu/wp-content/uploads/2016/05/Presidents-report-2015.pdf>

5. Treasurer's budget for 2017-2018

Marshall Dozier reported on the behalf of Ghislaine Declève. She informed that Oliver Obst (approved by the GA earlier) substituted Ulrich Korwitz in the auditing committee. Ulrich could not take part in the auditing process or be at the GA due to current problems at ZB Med.

The budget for 2016 is already approved, MD went through the proposed budget for 2017 and 2018, that will be proposed for the Generally Assembly, and explained why the budget go in minus with a deficit of about 20.000 euro. EAHIL is financially a healthy organisation but should not have surplus, due to this, it is a strategy to reduce the balance.

She pointed at the reduced income from sponsors. To help addressing this the Board has appointed one of the members as Sponsor liaison. Major expenses in the budget are printing of the Journal, scholarships, awards and free waivers for future conference/workshop organisers. To print and distribution of the EAHIL Journal from Netherlands is much more expensive than from Romania. The plan is to keep the journal in print for at least a few more years – this means need for more advertisers. EAHIL will continue to give scholarships; this year one scholarship also was also offered to a member from The Association for Health Information and Libraries in Africa (AHILA). Tiina Heino asked about the evaluation process for the AHILA scholarship. Marshall Dozier informed that the Board used a similar scheme as for EAHIL, and evaluated together with the president of AHILA.

The Council agreed to take the budget to the General Assembly.

6. Individual councillors: news and reports

Tiina Heino reported from Finland, on a seminar on visibility and impact.

7. Amendments to EAHIL Rules of Procedure and Policy Statements

The Board proposed three amendments to be approved by the General Assembly.

- A. Rule of Procedure 2a (regarding institutional member representatives)
- B. Policy statement 7: Middle East and Gulf Region
- C. Policy Statement 8: Scholarships for EAHIL conferences and workshops

The proposals were circulated together with the agenda. The Council agreed on distributing documents on the web site, ask councillor to read the document before the meeting and discuss it if there are questions or suggested amendments. Amendments have to be approved by the GA, but the Board seek for advice from the Council in case anything should be changed or corrected. There were no comments from the Council.

8. Any other business

- Suggestion from Sue Thomas: EAHIL should prepare an Impact report based on the Presidents report to describe the impact of the association. This could be given to sponsors, and used to inform about EAHIL in the member's institutions.
- The Councillors were asked to participate in evaluation of oral presentations and posters. Marshall Dozier gave some supplementary information, and thanked for the assistance.

9. Group discussions: Ideas for EAHIL

Marshall Dozier explained the process and the topics for discussion:

Process: The councillors break up into groups of approximately six people for discussions on three topics, listed below. The aims of the discussion are to generate ideas that will directly inform EAHIL activities over the next months and years. They are to use experience, creativity and imagination to come up with ideas. During the group discussions, Councillors were asked to try to stay open to ideas that may seem impossible – chat about them to see how the ideas

could be clearly expressed, and write them down! Three topics, each topic will have 20 minutes for discussion; the group stay together for all three topics. Online participants form into one group together with Tuulevi Ovaska. Online participants' ideas will also be captured on post-its. Each group will be provided with post-its for capturing ideas – one idea per post-it. At the end of each topic discussion, the post-its are placed for each discussion in a display area.

Overview (15 minutes) and summing up (15 minutes): At the end of all three discussions, have a look at the three display areas and highlight the best ideas. The group discussion session close with a short summing-up discussion as a whole group.

Topics for discussion

- a. What topics would you like to have covered in online CPD/CEC webinars?
We are thinking about starting online CPD/CEC webinars for EAHIL members. Maybe there is a CEC or workshop session that you would have liked to attend, or a particular trainer, issue, technique or product that you would like to have in a webinar? The ideas generated in this discussion will be used to shape the plans for piloting online CPD/CEC webinars in the coming year.
- b. Building networks to increase membership and improve communication and access to peer support and CPD:
What do you think are good ways to create and maintain good contact with other professionals? One of EAHIL's aims is to make it easier for information professionals to learn from one another and get support – the root of this is to have a good professional network. Please share your ideas for ways to develop and maintain local or national communication networks. We hope that something that works well in your region could help a councillor in another region, help EAHIL to recruit new members, or help members in countries with no council members to build better networks. The ideas generated in this discussion will be summarised and reported via JEAHIL.
- c. What themes and article topics would you like to see in JEAHIL?
During this discussion, propose ideas for themes of future JEAHIL issues, and gather ideas for article topics. Maybe there is a topic you'd like to know more about? Maybe there is a topic that **you** could write an article on? You could also suggest ideas for authors, for the development of the journal in general and for a better dissemination in our own country. The ideas generated in this discussion will be used by the JEAHIL Editorial Board to plan future issues of the journal.

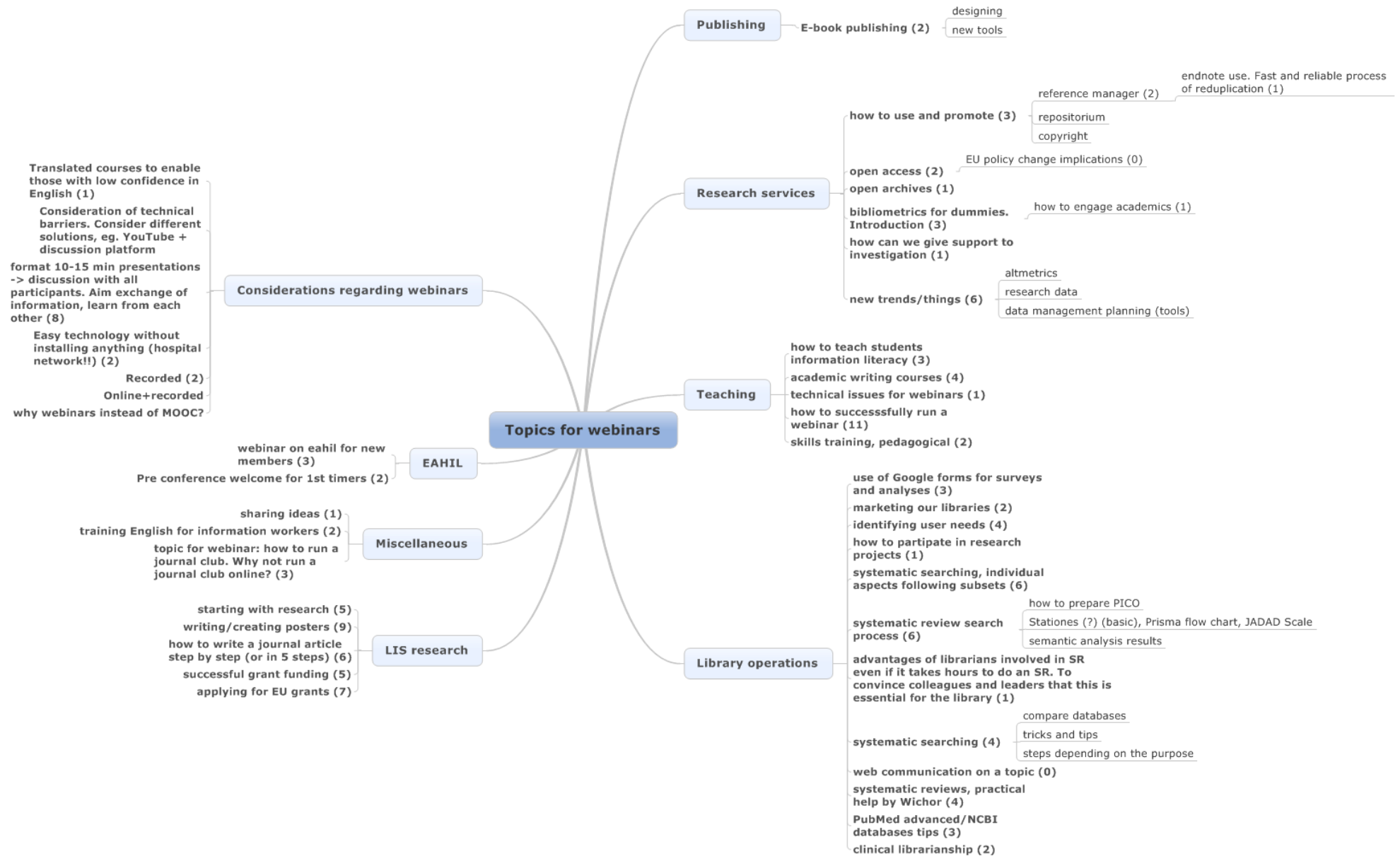
Marshall Dozier summed up the discussions. All post-its will be transcribed and "results" will be distributed in such a way that the discussion can be continued.

The councillors agreed those interactive sessions as the group discussion should be a part of every Council meeting – both to develop and to know each other better. In addition, the methods worked well (applause from the audience).

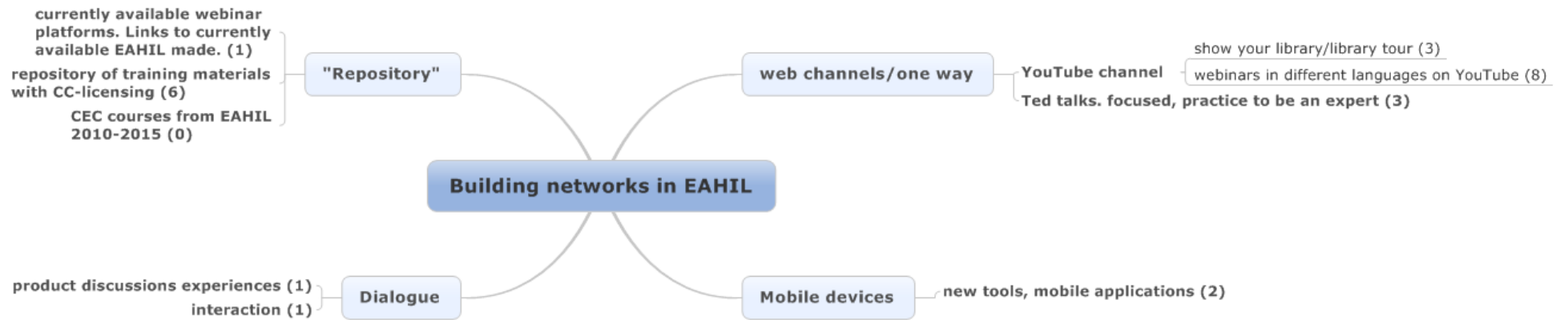
Mindmaps bringing together the ideas that emerged out of the three topic areas are presented on the following pages:

STATUS: Approved
 DATE: 13.06.2017 /KJB

a. What topics would you like to have covered in online CPD/CEC webinars?



b. Building networks to increase membership and improve communication and access to peer support and CPD:



c. What themes and article topics would you like to see in JEAHIL?

