

Oral Presentation Evaluation Criteria

Author (Last Name): _____

Committee member: _____

Presentations will be evaluated using the following criteria:

I. Content – 10 points

Accurately follows the title and abstract and stays on topic	1	2	3	4	5
Instructive and mind-provoking	1	2	3	4	5

(I) Total content score: _____

II. Organization – 20 points

Secures audience attention	1	2	3	4	5
Objective and outline well formulated in the introduction	1	2	3	4	5
Well structured, flowing logically and with good transition between the sections	1	2	3	4	5
Offers summary of ideas and provides closure	1	2	3	4	5

(II) Total organization score: _____

III. Delivery – 25 points

Consideration given to the understanding of English by the audience, i.e. clear pronunciation and speech rhythm	1	2	3	4	5
Effectively uses vocal variety in rate, pitch, and intensity to maintain audience interest in speech	1	2	3	4	5
Good visual quality (content displayed well visible, good choice of font, colours, pictures, well balanced screens)	1	2	3	4	5
Uses physical behavior that supports the message (including appropriate eye contact, facial expressions, gestures, posture, personal appearance)	1	2	3	4	5
Adheres to time requirements	1	2	3	4	5

(III) Total delivery score: _____

TOTAL SCORE (I + II + III):

- Committee Member's Choice:** A check on this box indicates this was the member's favorite oral presentation among all oral presentations he/she evaluated. This selection need not correspond with the oral presentation that received the highest total score.