

EAHIL General Assembly Minutes DRAFT

Date: 13 June 2014

Time: 12.00 - 13.00

Venue: Conference venue, the Main Hall

1. Welcome and apologies

Marshall Dozier (MD) welcomed attendees to the General Assembly (GA) at EAHIL's conference in Rome. The General Assembly was confirmed to be a quorum. Apology for absence was received from Suzanne Bakker. The Board members introduced themselves.

2. Announcements

MD reminded the GA to join the closing ceremony, with awards and presentation of future EAHIL events.

3. Minutes of the General Assembly 2013 (Stockholm)

The minutes were accepted as an accurate document with two minor corrections: numbering and the spelling of 'Netherlands'.

4. President's report

MD summarized the presidential reports, which summarises the activities of the Association and its representatives for the year. The report is available on the EAHIL website. She also mentioned all the members who do an important job for EAHIL, and she thanked the Stockholm LOC for a successful workshop – EAHILs first un-conference.

5. Secretariat Supervisor's report

MD reported on the administration of the organisation on behalf of Suzanne Bakker (SB) The EAHIL secretariat is in the Netherlands, where the administrative functions are run efficiently by the staff who maintain regular contact with the Treasurer, the Editor of JEAHIL, and the Board as necessary.

6. Treasurer's report

a. Budget

Printed version of the budget was tabled; the budget shows two years of financial result. Ghislaine Declève (GD) summarized and explained key incomings and outgoings. (In the period Treasurer changed from Manuela Colombi to Ghislaine Declève). EAHIL is in a healthy financial position. The Assembly approved the budget proposed for 2015-2016.

b. Report of the Auditing committee

Patricia Flor represented the Auditing committee. The committee accept the statement of accounts.

c. Discharge of Treasurer

Responsibility for the accounts was approved

d. Appointment of new auditing committee

MD thanked the retiring auditors for their service. Ulrich Korwitz (Germany) and Witold Kozakiewicz (Poland) were approved as the auditing committee for the next two years.

7. JEAHIL Editor's Report

FN summarized the report on behalf of Sally Wood and the Editorial board. JEAHIL will supply two scholarships for the best articles this year. No comments from the GA.

8. Elections

a. Results of elections for President and Board

Helena Bouzková (HB) reported on behalf of the Election Audit Committee (HB and Linda Lisgarten). Voting took place from May 5th to May 23th this year. The members were invited to vote by mail via Formdesk and via Listserv EAHIL. The total number of EAHIL members is 1478, 257 of them have cast their vote (it is a bit more than 17 %).

President: The candidate for EAHIL President was Marshall Dozier. She got 248 votes from 257 votes and she became EAHIL President for the 2nd term for the period 2015-2016.

Executive Board: There were 3 candidates for EAHIL Executive Board: Karen Johanne Buset), Francesca Gualtieri and Lotta Haglund. Result of the voting:

- Lotta Haglund, 108 votes (elected to Executive Board 2015-2018)
- Karen Johanne Buset, 80 votes (co-opted to Executive Board 2015-2016)
- Francesca Gualtieri 58 votes (co-opted to Executive Board 2015-2016)

HB confirmed that the voting process was done correctly, and gave congratulations to the new EAHIL President and new EAHIL Executive Board member and co-opted members. The president and new Board member and co-opted members will take up office in January 2015. MD clarified that co-opted members will participate in the board work but cannot vote.

b. Upcoming Council elections

The Council is an advisory group for the Board and acts as a link between the members in their country and the Association. "EAHIL Council election 2014 for the period 2015-2018" is uploaded on the EAHIL website. MD summarized the document and focused on the following items:

- procedure for nominating Council members
- Council vacancies by country
- voting will be conducted electronically in October 2014

9. Amendments to EAHIL Rules of Procedure and Policy Statements

PM reported that the Board had several proposals for amendments to rules and policy statements. EAHIL has three types of formal documents: (1) Statues - legal documents, (2) Rules of procedures, (3) Policy statements. (2) and (3) can be changed by the General Assembly. Due to the fact that last years GA in Stockholm not being a quorum, the proposed amendments will be voted on at this years GA. PM summarized the proposed revisions, texts are available at the EAHIL web-site <http://www.eahil.eu/about/Rules-Policy.pdf>

a. Rule 7 – The Board: Defining hand-over period of Treasurer and Secretary; Process for development and adoption of policy statements

No questions, approved by the assembly.

b. Policy Statement Nr 1 – on reimbursement of travel expenses

PM: To make it easier to cover travel expenses not paid by employer (only once in two-year period). Applies only to meetings, EAHIL will not pay for the entire conference.

Approved by the assembly

c. *Policy Statement Nr 5 – on Publications and authors' rights*

PM: The Journal of EAHIL will by default apply the Creative Commons CC-BY license to all papers. One question about alternative licenses. Variations on the default license may be used if required by the author's employer.

Approved by the assembly

d. *Policy Statement Nr 6 – on Guidelines on presentations with commercial interests*

Approved by the assembly

10. Future EAHIL meetings

The next General Assembly will take place in Edinburgh 10.-12. June 2015.

11. EAHIL Web site

Anna Kågedal (AK) reported on status of the web-project. In February the Board decided to move the EAHIL web-site to a WordPress platform and with responsive design. A professional web firm is engaged to do the job, and has already started to draft web pages. AK also talked about main target groups, about strategies for integration and coordination of web site and social media, and about organization of a web editorial board. MD thanked all who have worked with the existing web solution.

12. Any other business

There was no other formal business.

Awards (presented at the closing ceremony)

(a) Conference Scholarships

Certificates were presented by Hans-Peter Meulekamp (EBSCO) to the recipients of the nine 500-euro EAHIL-EBSCO Conference Scholarships for 2014, awarded by the EAHIL Executive Board and sponsored by EBSCO. The winners were:

Melissa Bandi

Inga Batare

Uma Devalapalli

Stefi Dodig

Elise Johansson

Angharad Roberts

Helena Rydberg >

Mesra Sendir

Breffni Smith and Gethin White [shared award]

The winner of the two 500-euro JEAHIL Conference Scholarship for 2014, awarded by the Journal editors for the best paper published in 2013, were Jonathan Eldredge and Janet A Crum.

(b) EAHIL awards for the best posters and oral presentations at EAHIL 2012

The awards are an engraved crystal glass trophy and free registration at one of the next two meetings.

Best oral: Ben John Skinner

Best oral presentation by a first-timer: Jan Manson

Best poster: Breffni Smith & Gethin White

Best poster by a first timer: Bea Winkler, Melissa Bándi

(c) EAHIL Awards for 2013 and 2014

The EAHIL Award for 2013 was made to Jarmila Potomkova

The EAHIL Award for 2014 was made to Manuela Colombi